

British Judo Association Kent County

Constitution

1. Name

The Committee shall be called the BJA Kent County Committee

2. Objects

a) To foster, encourage and develop Judo in accordance with the Constitutions of the British Judo Association and the BJA Southern Area

b) To promote the teaching and practice of judo within the Kent County

c) To carry out, within the County, the policies of the BJA and BJA Southern Area

3. Membership

The membership of Kent shall include all BJA clubs in good standing who are based within the boundaries of the County, together with any other clubs who have joined the BJA Southern Area and are allocated to the County by the Southern Area Committee

4. County Committee

The administration of the County shall be conducted by officer's comprising a minimum of Chairman, Secretary and Treasurer plus a maximum of eight members, elected annually at the Annual General Meeting of the County. All must be holders of a current BJA individual membership. The committee shall hold meetings as required and be empowered to appoint sub-committees.

5. Election of Officers

All County officers and appointments are subject to confirmation by the BJA Southern Area committee and must be proposed and seconded by BJA member clubs in good standing. Nominations must be made in writing to the Secretary to arrive no later than 14 days prior to the Annual General Meeting. The Principle positions that must be held within the County are:

President - elected biennially

Chairman - elected biennially

Treasurer - elected annually

Secretary - elected annually

The position of Vice-President is nominated by the Kent Committee to the Annual General Meeting for approval.

A full description of officers and their duties is shown at Appendix A.

6. Financial Matters

The financial year for the BJA Kent County shall run from April 1st to March 31st annually. Auditors for the County accounts shall be appointed at the Annual General Meeting. The funds of the county shall only be drawn upon from the bank by a cheque signed by two of the three trustees appointed by the Committee, who shall usually be the Chairman, Treasurer and either one other committee member or the President.

7. Annual and Extraordinary General Meetings

i) There shall be an Annual General Meeting of the County, which shall be held not later than May 31st of each year. This meeting shall receive a report on all County activities and finances for the preceding year. It shall elect officers and committee for the following year and discuss and determine general policy. Notice of the Annual General Meeting shall be 56 days and for any Extraordinary General Meeting 14 days.

ii) Member Clubs shall have the right to send representatives to the Annual General Meeting, but only one individual member shall have the right to vote on behalf of any particular club. In addition, an individual member may only have the right to vote for one club at the meeting. All representatives must be current holders of a BJA Individual membership and have a letter of authority to vote from the committee of that club. BJA current members may attend any Kent County General Meeting.

iii) Resolutions for the attention of the Annual General Meeting must be proposed and seconded by two BJA clubs in good standing within the County and must be received by the County Secretary at least 14 days prior to the meeting.

iv) An Extraordinary General Meeting may be called at the discretion of the County Committee or within 21 days of the receipt of such a request from at least 3 member clubs. Representation and voting rights shall be the same as for an Annual General Meeting.

8. Equal Opportunities

The BJA Kent County will administer its affairs in line with and accordance to the British Judo Association's equity policy, a full copy of which is available upon request form the Kent County Secretary or the BJA.

9. Quorum

The quorum for County Committee Meetings shall be a majority number and for subcommittees a majority of those appointed to them. For Annual and Extraordinary General Meetings the quorum shall be 20% of member clubs within the County.

10. Remunerations

Officers and Committee members attending County Committee Meetings or otherwise conducting the business of the County shall be entitled to claim traveling expenses and subsistence. They may also be fully reimbursed for expenditure incurred in the course of their duties on postage, telephone, photocopy and similar items.

11. Alterations to the Constitution

Proposals for changes to the Constitution must be recommended by the Committee or by resolution proposed and seconded for the Annual General Meeting. Proposals will be implemented if they are passed with a minimum of two-thirds majority of the eligible clubs present at the Annual General Meeting.

12. Byelaws

The County may have geographical or other reasons to propose byelaws in the same manner as item 11 above to apply only within the County.

13. Dissolution clause

In the event of the Kent County ceasing to be or falling into bankruptcy, any assets and finances owned by the County will automatically pass to the British Judo Association Southern Area.

Revised Summer 2014